

## **TIMESHEET**

Web: www.bondselection.com

Phone: 028 90 339968

## TIMESHEET DEADLINE IS 10.00a.m ON MONDAY Please email to Payroll@bondselection.com

Agency Worker's Name			Week commencing Monday		
Client Name					
Client Address					
Hours claimed must be exclusive of breaks. Please state part hours in decimals  15 mins = 0.25 hrs 30 mins = 0.5 hrs 45 mins = 0.75 hrs					
	START	LUNCH	FINISH	BASIC HOURS	OVERTIME
MONDAY					
TUESDAY					
WEDNESDAY					
THURSDAY					
FRIDAY					
SATURDAY					
SUNDAY					
			TOTAL HOURS		
TEMPORARY WORKER					
I certify that the hours worked are true and correct.					
Temp Signature:					
CLIENT APPROVAL					
We certify that the total hours above are True and Correct and we agree to be invoiced in accordance with the terms of business already agreed.					
Client Signature	Position			Date	